

**RESOLUTION NO. 2017-5  
NORTH NEWTON TOWNSHIP**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF NORTH NEWTON TOWNSHIP,  
CUMBERLAND COUNTY, PENNSYLVANIA,  
ADOPTING A PRIVACY POLICY APPLICABLE TO EMPLOYEE BENEFIT PLANS AS REQUIRED BY THE  
HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)**

**WHEREAS**, the Board of Supervisors of North Newton Township (Township) sponsors medical and prescription insurance plans as a participating member of the Pennsylvania Municipal Health Insurance Cooperative (PMHC) and;

**WHEREAS**, participation in PMHC results in the Township being subject to compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and;

**WHEREAS**, PMHC is administered by Benecon, which assists the Township with privacy and security compliance procedures required by HIPAA;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of North Newton Township to hereby adopt a Privacy Policy and a Security Policy, incorporated herein by reference, for Township employees' protected health information and to appoint Bonnie L. Myers as Privacy Officer and Sheila R. Koser as Security Officer, each subject to the job descriptions as provided by Benecon and incorporated herein by reference.


Adopted at a public meeting of the Board of Supervisors of North Newton Township held this 7th day of March, 2017.

**Attest:**

**North Newton Township Board of Supervisors**

BY:   
Bonnie L. Myers, Secretary

BY:   
David R. Parthemore, Chairman

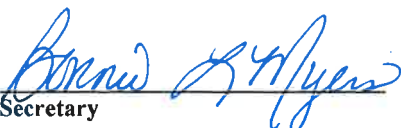
BY:   
Mike L. Gutshall, Supervisor

**CERTIFICATE**

I, the undersigned, Secretary of the Board of Supervisors of North Newton Township, Cumberland County, Pennsylvania, certify that the foregoing is a true and correct copy of a Resolution of the Board of Supervisors which was duly enacted by affirmative vote of a majority of the members of the Board at a meeting duly held on March 7, 2017; at which meeting a quorum was present; that said Resolution has been duly recorded in the Minute Book of the Township Board of Supervisors; that said Resolution remains in full force and effect, without amendment, alteration or repeal, as of the date of this Certificate.

I further certify that the meeting at which the Board adopted said Resolution was a public meeting duly held after giving public notice of the date, time and place of such meeting by posting and publishing such notice at the time and in the manner required by Act No. 84 of the General Assembly of the Commonwealth of Pennsylvania, approved July 3, 1986.

IN WITNESS WHEREOF, I set my hand and affix the official seal of the Township, this 7th day of March, 2017.

  
Secretary

3/7/17  
Date